

# DRAYTON PARISH COUNCIL

To Parish Councillors: you are summonsed to attend the meeting below.

There will be a meeting of Drayton Parish Council on Thursday 3<sup>rd</sup> March 2016 at 7.00 pm in The Pavilion at the King George Fifth Playing Field, Drayton High Road, Drayton NR8 6AW

## MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## AGENDA

1. Apologies and acceptance for absence.
2. Members' declarations of interest and requests for dispensations.
3. To receive approval of minutes of the meetings held on 4 February 2016.
4. To adjourn the meeting to allow Members of the Public to speak in accordance with standing order 3 (e)
5. To receive reports from:
  - The County Councillor
  - The District Councillors
  - The Police
6. Report from the Clerk.
7. **General Matters**
  - 7.1 To note list of uncirculated correspondence items – list supplied.
  - 7.2 To consider annual parish meeting date – suggested 6.30pm 5 May 2016
  - 7.3 To agree to appoint examiner for the Neighbourhood Plan following recommendation from Broadland District Council.
  - 7.4 To consider flowers/wreath/donation for the late Sidney Bunn husband of ex Parish Clerk Marjorie Bunn
8. **Finance**
  - 8.1 To receive and approve bank reconciliation.
  - 8.2 To receive and approve accounts.
  - 8.3 Consider appointment of internal auditor for 2016/17
  - 8.4 To consider opting out of sector lead body (SLB) external auditing arrangements.
9. **Planning**
  - 9.1 – To consider planning applications:  
20160150 – 1 Bellomonte Crescent. Single Storey Extension.  
20160249 – 18 Bellomonte Crescent. Two Storey Extension to Side & Rear.  
20160265 – 3 St Margaret's Close. Part Single Storey & Part Two Storey Rear Extension.
10. **Playing Fields**
  - 10.1 To exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda item 10.2 & 11.1 because of the confidential nature of the business to be discussed. Any such discussion to take place after agenda item 13.
  - 10.2 To consider formation of a working group to liaise with hirers of 3G surface.
11. **Staffing**
  - 11.1 To receive a verbal update from the chairman of the disciplinary / grievance panel.
12. **Exchange of Information**
13. To confirm the date of the next meeting as **Thursday 7<sup>th</sup> April 2016 at 7.00pm.**

**Signed:**

**Jonathan Hall**  
Clerk to the Council

26 February 2016