

DRAYTON PARISH COUNCIL

To Parish Councillors: you are summonsed to attend the meeting below.

There will be a meeting of Drayton Parish Council's Governance Committee
on Thursday 28th February 2019 at 7.15pm
in The Pavilion at the King George Fifth Playing Field, Drayton High Road, Drayton NR8 6AW

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

AGENDA

1. To receive and accept any apologies for absence
2. To receive Members' declarations of interest and requests for dispensations.
3. To adjourn the meeting to allow Members of the Public to speak in accordance with standing order 3 (e)
4. To receive budget comparison figures and explanations of variances of 15% of budget.
5. To receive Local Council Risk System (LCRS) action plans for approval.
6. To receive interim internal audit report and to consider any recommendations.
7. To consider request for donations and grants from:
 - Citizens Advice Bureau
 - Norfolk Age UK
 - Drayton Village Hall
8. To consider review of governance documentation to include:
 - Financial Regulations
 - Standing Orders
 - Internal Controls Document
 - Financial Risk Assessment
9. To consider renewal of NP Law Parish Council Legal Advice Subscription Service.
10. To consider exclusion of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda item 11 because of the confidential nature of the business to be discussed.
11. To consider recommendations from Staffing sub committee following committee meeting held 28th February 2019.

Signed:



Jonathan Hall
Clerk to Drayton Parish Council

22nd February 2019