

DRAYTON PARISH COUNCIL

To Parish Councillors: you are summonsed to attend the meeting below.

There will be a meeting of Drayton Parish Council's Governance Committee
on Thursday 18 October 2018 at 7pm
in The Pavilion at the King George Fifth Playing Field, Drayton High Road, Drayton NR8 6AW

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

AGENDA

1. To receive and accept any apologies for absence
2. To receive Members' declarations of interest and requests for dispensations.
3. To adjourn the meeting to allow Members of the Public to speak in accordance with standing order 3 (e)

Governance

4. To receive budget comparison figures and explanations of variances of 15% of budget.
5. To note completion of Annual Governance and Accountability Return (AGAR) return and to consider any recommendations to Full Council.
6. To receive an update on utility renewal process.
7. To consider renewal of NP Law Subscription service.

Staffing

8. ***To consider exclusion of the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda items 9 & 10 because of the confidential nature of the business to be discussed.***
9. To receive updated data concerning holidays and sickness levels.
10. To consider recruitment to vacancy of Maintenance Operative to include:
 - agreement of contractual arrangements for position
 - confirmation of recruitment process and interview timetable

Signed:



Jonathan Hall
Clerk to Drayton Parish Council

12 October 2018