

DRAYTON PARISH COUNCIL

Minutes of the meeting of the Staffing Sub Committee held on Thursday 14 December 2017 at 7pm in The Pavilion, King George Fifth Playing Field Drayton High Rd, Drayton

PRESENT

Mr K Blaxter – Chairman
Mr K Smith Mr L Wilkinson
Mr J Hall – Parish Clerk

IN ATTENDANCE

Cllr Everett

180. Apologies for absence

1. Cllr Crotch – apologies received and accepted.

181. Declarations of interest

2. Nothing further was declared beyond those interests already included on the register of member's interests.

182. Public Participation

3. Representations were received in respect of the current vacancy on the committee. This would be an agenda item for the Full Parish Council on 4th January 2018.

183. Budget for 2018/19

4. A draft copy of the budget was circulated to committee members prior to the meeting. The budget (attached to these minutes) was **RESOLVED** to be recommended to the Governance committee for adoption at their meeting on 14 December 2017.

184. (5) RESOLVED to exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda items 6 & 7 because of the confidential nature of the business to be discussed.

Meeting closed to Press and Public 7.11pm



Confidential Items

185. Data for holidays and sickness levels for 2017/18

6. The data was circulated prior to the meeting and noted. Some members of staff still had considerable amounts of holiday left to take before the year end of 31 March 2018.

186. Staff Appraisals

7. A copy of all the appraisals had been circulated prior to the meeting and were noted.

Meeting closed 7.40pm

A handwritten signature in black ink, consisting of several fluid, overlapping strokes that form a cursive-like shape.

CC6- STAFFING COMMITTEE							
	2016-2017		2017-2018				2018-19
INCOME	Budget	Out turn	Budget	Out turn			Estimate
	£0.00	£0.00	£0.00	£0.00			£0.00
TOTAL INCOME		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
EXPENDITURE							
Salaries (Gross) (61,62,64)	£55,600.00	£51,621.00	£55,000.00	£44,965.00			£45,900.00
		£55,600.00	£51,621.00	£55,000.00	£44,965.00	£44,965.00	£45,900.00
Employer National Insurance (63)	£5,800.00	£3,100.00	£4,500.00	£3,486.00			£5,050.00
		£5,800.00	£3,100.00	£4,500.00	£3,486.00	£3,486.00	£5,050.00
Employer Pensions (65)	£10,400.00	£5,080.00	£11,500.00	£8,770.00			£10,330.00
		£10,400.00	£5,080.00	£11,500.00	£8,770.00	£8,770.00	£10,330.00
Clerical Assistance / Consultancy Services (602)	£0.00	£1,100.00	£1,500.00	£1,000.00			£1,500.00
		£0.00	£1,100.00	£1,500.00	£1,000.00	£1,000.00	£1,500.00
Training (68)	£1,000.00	£1,000.00	£1,500.00	£500.00			£1,500.00
		£1,000.00	£1,000.00	£1,500.00	£500.00	£500.00	£1,500.00
Expenses / Mileage (601)	£950.00	£1,630.00	£1,650.00	£1,500.00			£1,650.00
		£950.00	£1,630.00	£1,650.00	£1,500.00	£1,500.00	£1,650.00
TOTAL EXPENDITURE		£73,750.00	£63,531.00	£75,650.00	£60,221.00	£60,221.00	£65,930.00
TOTAL NET EXPENDITURE		£73,750.00	£63,531.00	£75,650.00	£60,221.00	£60,221.00	£65,930.00

