

## DRAYTON PARISH COUNCIL

Minutes of the meeting of Drayton Parish Council held on Thursday 7<sup>th</sup> July 2016 at 7pm in The Pavilion, King George Fifth Playing Field (KGV) Drayton High Rd, Drayton

### PRESENT

Mr G Everett – Chairman

Mr J Anderson (from 7.58pm) Mr K Blaxter Mr C Binns Mr C Brown Mrs B Gibson

Mr K Morgan Mr W Morgan Mr V Ray-Mortlock Mr P Stanger Mr L Wilkinson

Mr J Hall – Parish Clerk

### IN ATTENDANCE

Cllr T Adams (Norfolk County Councillor Drayton & Horsford)

Cllr R Foulger (Broadland District Council – Drayton South)

PC Hudson

2 members of the general public

#### **47. Absence and Apologies for Absence**

1. Cllr Mack – apologies received and accepted.

#### **48. Declarations of Interest**

2. Planning Application 20161066

Cllrs Blaxter & Everett reminded the meeting that both owned properties that backed on to the application site.

Cllr Gibson advised her husband was a director of a sister company to the applicant.

#### **49. Minutes of meetings 2 June 2016**

3. The minutes having been previously circulated were signed as a true and accurate record by the Chairman.

#### **50. Public Participation**

4. Representations were received in respect of planning application 20161066.

Concerns were expressed at the possible increase in flooding that the development may bring together with pressure at already full local schools and GP appointment waiting times.

#### **51. Reports**

##### 5. County Councillor

Cllr Adams provided a verbal report and advised:

- Consultation was in progress with residents of Carter Rd / George Drive concerning the proposed road closure / traffic calming measures.

- Holly Lane would be closed for the duration of August to relocate a gas pipe and main. Drayton Lane would be reopened during the closure to ease traffic congestion.

Concerns were expressed at the drainage issues relating to the proposed new development off Hall Lane. Cllr Adams advised that the Local Lead Flood Authority (LLFA) would be the responsible authority to answer any issue.

Cllr Adams confirmed that the cutting of verges on the highway had been reduced to the summer schedule. It was noted that some road signs are now being covered by overgrown foliage along the highway.

The removal of some hedging on the Reepham Road near to the egg farm may have been undertaken as a result of NDR works but Cllr Adams was unsure but would endeavour to find out.

#### District Councillor (Drayton North)

Cllr Ray-Mortlock gave a verbal report and advised:

- Planning officers had no concerns for the application for 68 School Road.
- There was nothing further to report concerning the SuDS scheme on Badger Brook Rd.
- 20161066 – Application for Development off Hall Lane for up to 250 homes. The site plan produced was only indicative. Meetings had been held with the Doctor's surgery concerning over capacity concerns. It was thought that the SuDS scheme would operate similar to the scheme on Badgers Brook Rd. There were also concerns about the sewerage capacity from the new housing as Anglian Water had previously confirmed that the network was already at capacity.

Contact would be made with Tony Garland Environmental Health Officer at Broadland District Council concerning the fly problem at the north end of Thorpe Marriott.

#### District Councillor (Drayton South)

Cllr Foulger had provided a written report circulated to members prior to the meeting and advised:

- The consultation concerning possible devolution will proceed, however four councils in Norfolk had rejected the proposals.
- 20161066 – Development off Hall Lane for up to 250 homes had been "called in" and would now be considered by the BDC planning committee.
- Planning officers had no concerns regarding planning application for 46 Howell Rd other than possible overlooking.
- Attendance at a North Norfolk CCG meeting advised that 2 practice nurses had been recruited at the Drayton GP surgery and that a new GP would be starting in August. It is hoped these measures will ease the current waiting times for an appointment.
- Planning enforcement. The marquee at Drayton Old Lodge had been removed.

## 7.58pm Cllr Anderson joins meeting.

### Police

Crime figures were circulated prior to the meeting and noted. The figures for June indicated a considerable increase. This was due to stretched resources. Ten crimes were domestic related issues. Cllr Anderson wished to thank PC Hudson on behalf of the Drayton Fete committee for all his hard work during the fete held on 3 July 2016.

## 52. Report from the Clerk

6. The Clerk had prior to the meeting circulated a written report and in addition advised:

- Dates had been set for committee meetings in July – Environment & Highways 21 July 2016 at 6.30pm, Finance & General Purposes 21 July 2016 at 7.30pm, Playing Fields 28 July 2016 at 7pm
- Norfolk Playing Fields Association is holding its AGM on 28 July at 6.30pm at Wymondham Leisure Centre.
- Anglian Water (AW) had emailed and advised that any privately owned pumping stations will become the responsibility of AW from October 2016.

## 53. Planning

7. 20161012 – 34 Carter Road. Single Storey Rear Extension.

20160938 – 68 School Road. Sub Division of Plot & Change of Use of Garage into 1. No Residential Dwelling with Single Storey Rear Extension and Dormer Windows to Front & Rear.

20161052 – 29 Hurn Road. Raising Roof Over Flat Roof Extension.

**RESOLVED** to support the above applications.

20161066 – Land Adjacent to hall Lane / School Road. Development of up to 250 Homes, Allotments, Access, Public Open Space and Associated Infrastructure (Outline). It was agreed to defer this application to a future meeting as more detailed information was required particularly in relation to drainage and reduction of flood risk.

## 54. Finance

8.1 Bank Reconciliations. The Chairman confirmed the bank reconciliations to 8 June 2016.

8.2 Approval of Accounts. Voucher receipts 41 to 52 and voucher payments 79 to 104. **RESOLVED** to accept income of £3,027.84 and expenditure of £9,487.62 and petty cash payments of £100.00

A discussion was held concerning reintroducing a check to confirm Scribe (Council's accounting system) details to invoices. The clerk advised that the procedure had been changed to streamline processing and had been audited twice since with no concerns raised by either external or internal auditor. The authorisation check was now carried out by the cheque signatories when signing cheques by initialling both cheque book stub and voucher/invoice attached. **RESOLVED** to continue to produce accounts for approval retrospectively.

**55. General Matters**

9.1 Uncirculated Correspondence. The list was noted.

9.2 Request to hire a Drayton Playing Field to hold a circus. **RESOLVED** to refuse request.

9.3 Burial Ground Working Group. **RESOLVED** Cllrs Blaxter, Gibson, K Morgan, W Morgan and Wilkinson appointed as members of group. Chairman to be agreed at first meeting.

9.4 **RESOLVED** to exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda item 9.5 because of the confidential nature of the business to be discussed. Any such discussion to take place after agenda item 11.

**56. Exchange of Information**

10. Members advised:

- Vawdrey Rd street sign was damaged and needs repair. The clerk advised this had already been advised to the District Council.
- Dog bins post outside Drayton Junior School had broken and needs replacing. Clerk will advise District Council.
- Memorial trees may need watering in dry spells. The clerk advised that he had spoken to the tree consultant about this issue and that the general recommended advice was not to water trees once they had become established.
- Cllr Gibson advised that the planning application for 43 Pendlesham Drive had not been placed on the agenda as BDC had not granted an extension and required comment before tonight's meeting. However, no concerns had been expressed by the planning officers.
- A number of locations around Drayton had over grown foliage creating issues for pedestrians. Much of this was the responsibility of the County Council who have reduced this type of work due to budget constraints. It is hoped that the Highway Rangers will carry out this work when they are next in the parish.
- The Neighbourhood Plan referendum is to be held on 21 July 2016. The Chairman remind all councillors to encourage residents to turn out and vote.

**57. Date of next meeting**

13. It was agreed that the next meeting of the Parish Council would be held on **Thursday 4<sup>th</sup> August 2016** at 7pm.

**Meeting closed to press and public at 9.13pm and reconvened at 9.23pm after a short comfort break.**

**58. Confidential Item**

9.5 Preliminary findings of the Longdale Working Group. A report had been circulated prior to the meeting. It was agreed that good progress had been made by the group although there was still much more work to be undertaken. **RESOLVED** to accept the recommendation to close the 3G facility from 31 July 2016 for approximately one month to refurbish the Pavilion. The Clerk would oversee the project and funding would be taken from the revenue line budget for maintenance (£1250) and any balance of monies spent would be taken from capital reserves. The council would address the reserve balances at a future meeting.

**Meeting closed 9.48pm**