

DRAYTON PARISH COUNCIL

Minutes of the meeting of Drayton Parish Council held on Thursday 3rd March 2016 at 7pm in The Pavilion, King George Fifth Playing Field (KGV) Drayton High Rd, Drayton

PRESENT

Mr G Everett – Chairman
Mr J Anderson Mr C Binns Mr C Brown Mr D Mack Mr K Morgan
Mr W Morgan Mr P Stanger Mr L Wilkinson
Mr J Hall – Parish Clerk

IN ATTENDANCE

Cllr T Adams (Norfolk County Councillor Drayton & Horsford)
Cllr R Foulger (Broadland District Council – Drayton South)

1. Absence and Apologies for Absence

Cllrs Gibson, Blaxter & Ray-Mortlock – apologies received and accepted.

2. Declarations of Interest

Nothing further was declared beyond those interests already included on the register of member's interests.

3. Minutes of meetings 4 February 2016

The minutes having been previously circulated were signed as a true and accurate record by the Chairman.

It was acknowledged that there had been a misunderstanding in item 13 of the minutes concerning the vacancy on the Thorpe Marriott Village Hall committee. The nomination should have been an agenda item for tonight's meeting and the Chairman suggested with the agreement of the meeting to accept nominations under Exchange of Information.

4. Public Participation

None.

5. Reports

County Councillor

Cllr Adams provided a verbal report and advised:

- Consultation had taken place concerning proposals for traffic calming on Hall Lane as well as the possible closure of Carter Road and/or George Drive. The

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G. Everett

Parish Council had been involved in the initial discussions with Highways and thought that the closure of Carter Road, at the A1067 end, was preferable.

- A memorial plaque was to be presented to the Parish Council to mark the 100th year since Drayton Resident Harry Cator receiving a VC medal for his brave actions in WW1. The plaque's location would be decided at the next Parish Council meeting.

District Councillor (Drayton South)

Cllr Foulger had provided a written report circulated to members prior to the meeting and also advised:

- Devolution – Discussions concerning devolution were well advanced. It was though that the combined councils of Norfolk, Suffolk and Cambridgeshire could place considerable pressure on the Highways Agency and Network Rail for more major infrastructure projects funding.
- Planning - 1 Bellomonte Close. The planning officer had concerns with this application.
- Planning – 18 Bellomonte Close. The planning officer did not raise any concerns with the proposals.
- The Policing precept increase of 1.98% had been approved for the next financial year.
- An update was also provided on some outstanding planning enforcement issues.
- The District Council's housing enforcement team had recently appeared on a BBC1 TV programme highlighting their work.
- The issue concerning litter on Reepham Road had been passed to the Head of Environmental Services.

Police

PC Hudson had given his apologies for tonight's meeting. Crime figures were not available prior to the meeting due to a continued illness in the administration department. However, PC Hudson had advised the Chairman by email that crime figures for February were recorded at 4 in comparison to 21 recorded for the same period last year. The Chairman asked the Clerk to write to PC Hudson to congratulate him and his team on their magnificent efforts in reducing crime in the parish.

6. Report from the Clerk

The Clerk had prior to the meeting circulated a written report and in addition advised:

- The VAT return had been completed and the refund due should be received before the end of the financial year. However, initial discussions with the HMRC VAT helpline did confirm that the Council were undertaking business activities. Further advice was being obtained.

7. General Matters

7.1 Uncirculated correspondence. The list was noted

7.2 Annual Parish Meeting. It was suggested that Tuesday 3rd May 2016 at 7pm was appropriate as this did not fall on a parish council meeting date. Confirmation would be given at the next parish council meeting.

7.3 Neighbourhood Plan. **RESOLVED** to appoint Mr Graham Self as the examiner. If for any reason Mr Self is unavailable, the parish council will accept Broadland District Council's substitute.

7.4 Funeral of Sidney Bunn. **RESOLVED** to donate £30 to Drayton Village Hall in memory of the late Sidney Bunn, husband of Marjorie Bunn a previous clerk to the parish council.

8. Finance

8.1 Bank Reconciliations. The Chairman confirmed the bank reconciliations to 8 February 2016.

8.2 Approval of Accounts. Voucher receipts 209 to 224 and voucher payments 376 to 415. **RESOLVED** to accept income of £1,621.03 and expenditure of £10,478.53

8.3 Internal Auditor. **RESOLVED** to appoint Auditing Solutions Ltd for the financial year 2015/16 audit.

8.4 External Auditing. **RESOLVED** not to opt out of the sector led body external auditing arrangements.

9. Planning

20160249 – 18 Bellomonte Crescent. Two Storey Extension to Side & Rear.

20160265 – 3 St Margaret's Close. Part Single Storey & Part Two Storey Rear
RESOLVED to support the above applications.

20160150 – 1 Bellomonte Crescent. Single Storey Extension.

RESOLVED to object to the above application as the proposals are considered an overdevelopment of the site.

10. Playing Fields

10.1 **RESOLVED** to exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda item 10.2 & 11.1 because of the confidential nature of the business to be discussed.

12. Exchange of Information

- A vehicle causing a nuisance parking daily on School Road opposite the entrance to Littlewood. PC Hudson to be advised.
- A large pot hole on Manor Farm Close. Cllr Everett said he had already advised the landowner.
- A grant maybe available from BDC to help host an event to celebrate the HM Queen Elizabeth's 90th birthday in June. In addition, the village hall in Drayton is having a celebration tea for the Queen's birthday on 23rd April 2016, tickets cost £3.50
- A link to the Drayton Village Hall website from the parish council website was requested.

- **RESOLVED** that Cllr Jeff Anderson is nominated to Thorpe Marriott Village Hall committee.

13. Date of next meeting

It was agreed that the next meeting of the Parish Council would be held on **Thursday 7th April 2016** at 7pm.

Meeting closed to press and public at 8.46pm and reconvened at 8.52pm after a short comfort break.

Confidential Item

10. Playing Fields

10.2 Working Group. **RESOLVED** to appoint Cllrs Stanger (Chairman) Binns, Blaxter & Brown to the working group to liaise with hirers at Longdale / KGV. The Clerk will arrange meeting and advise members accordingly.

11. Staffing

11.1 Disciplinary/Grievance Panel. The Chairman gave an update on the grievance hearing that was held on 19th February 2016. Advice had been received from NALC. The disciplinary hearing date would follow in due course.

Meeting closed 9.13pm

