

DRAYTON PARISH COUNCIL

Notice of Meeting and Summons to attend

**There will be a meeting of the Staffing Sub Committee
of Drayton Parish Council on
Thursday 17th May 2018 at 7pm in
The Pavilion at the King George Fifth Playing Field, Drayton High Road,
Drayton NR8 6AW**

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording

AGENDA

1. To receive and accept any apologies for absence.
2. To receive Members' declarations of interest in agenda items.
3. To allow Members of the Public to speak in accordance with standing order 3 (e)
4. To consider proposals to cover duties and tasks during an extended period of holiday by an employee.
5. To exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda items 6 to 8 because of the confidential nature of the business to be discussed.
6. To receive up to date data concerning holidays and sickness levels.
7. To ratify new NJC pay scales for 2018/19 agreed by NALC / SLCC and to consider pay increases for staff outside of the agreement.
8. To review report of the facilities audit.
9. To review time and motion study.

Signed:



Jonathan Hall
Clerk to Drayton Parish Council

11th May 2018