

DRAYTON PARISH COUNCIL

Notice of Meeting and Summons to attend

**There will be a meeting of the Staffing Committee
of Drayton Parish Council on
Thursday 9th February 2017 at 7pm in
The Pavilion at the King George Fifth Playing Field, Drayton High Road, Drayton
NR8 6AW**

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording

AGENDA

1. To receive and accept any apologies for absence.
2. To receive Members' declarations of interest in agenda items.
3. To adjourn the meeting to allow Members of the Public to speak in accordance with standing order 3 (e)
4. To consider the role and requirements of the maintenance operative.
5. To note the Personal Protective Equipment (PPE) requirements of all staff and to consider provision of uniform.
6. To consider requirements of cover for all staff absences.
7. Exchange of information.
8. To consider the date of the next meeting.
9. To exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda items 10 & 11 because of the confidential nature of the business to be discussed.
10. To consider request from staff member.
11. To consider request from volunteer to undertake litter picking duties on behalf of the council.

Signed:



Jonathan Hall
Clerk to Drayton Parish Council

3rd February 2017