

# DRAYTON PARISH COUNCIL

To Parish Councillors: you are summonsed to attend the meeting below.

There will be a meeting of Drayton Parish Council on Thursday 5<sup>th</sup> November 2015 at 7.00 pm in The Pavilion at the King George Fifth Playing Field, Drayton High Road, Drayton NR8 6AW

## MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## AGENDA

1. Apologies and acceptance for absence.
2. Members' declarations of interest and requests dispensations.
3. To receive approval of minutes of the meeting held on 1 October 2015.
4. To adjourn the meeting to allow Members of the Public to speak in accordance with standing order 3 (e)
5. To receive reports from:
  - The County Councillor
  - The District Councillors
  - The Police
6. Report from the Clerk.
7. **General Matters**
  - 7.1 Neighbourhood Plan. To note meeting of forum held 19 October 2015 – draft minutes supplied.
  - 7.2 To consider recommendation that the Parish Council submits the Submission Draft Drayton Neighbourhood Plan and accompanying documents to Broadland District Council in their current form subject to Natural England reviewing the Habitats Regulations Screening Report and confirming that a full Habitats Regulations Assessment is not required.
  - 7.3 To consider proposed members of the Neighbourhood Planning forum.
  - 7.4 To consider Co option of member to Parish Council.
  - 7.5 To consider participation in Broadland District Council's Top Dog initiative.
  - 7.6 To consider attendance at Annual Town & Parish meeting on 12 November 2015 to be held at Broadland District Council offices.
  - 7.7 To confirm dates for committee budget meetings and full parish council meetings to year end.
  - 7.8 To note list of uncirculated correspondence items – list supplied.
8. **Finance**
  - 8.1 To receive and approve bank reconciliation.
  - 8.2 To receive and approve accounts.
  - 8.3 To note external auditor certification and report for 2014/15.
  - 8.4 To note committee meeting held on 22 October 2015 and to approve the minutes by those committee members present.
  - 8.5 To consider committee recommendation that the New Homes Bonus and Community Infrastructure Levy totalling £4,593.34 is utilised to help meet the overspend in the preparation of the Neighbourhood Plan.
9. **Planning**
  - 9.1 – To consider planning applications
    - Nothing for meeting
10. **Playing Fields**
  - 10.1 To note committee meeting held 24 September 2015 and to agree the minutes by those committee members present.
  - 10.2 To agree payments, not exceeding £300 in total, to East Anglian Air Ambulance and Royal British Legion advised by the Playing Fields Committee received by donation from Larry Gray's fair in August 2015 under advice by the chairman of Drayton Fete Committee.
  - 10.3 To consider repairs to play equipment in Florence Carter Memorial Park – quote supplied.
  - 10.4 To consider cost of replacement floodlighting for the 3G surface at Longdale.

10.5 To consider adjusting barrier closing times at KGV and Longdale following the end of British Summer Time.

**11. Communications**

11.1 To note committee meeting held 8 October 2015 and to approve minutes by those committee members present.

11.2 To consider the future production of The Chronicle - report supplied.

**12. Staffing** any consideration of a personal and/or confidential matter to be considered following a resolution to exclude the press and public

12.1 To note committee meeting held 24 September 2015 and to approve the minutes by those committee members present.

**13. Exchange of Information**

14. To confirm the date of the next meeting as **Thursday 6<sup>th</sup> January 2016 at 7.00pm.**

Signed:

Jonathan Hall  
Clerk to the Council

30<sup>th</sup> September 2015