

DRAYTON PARISH COUNCIL

Minutes of the meeting of the Governance Committee held on
Monday 31st July 2017 at 7.00pm in The Pavilion at King George Fifth Playing Field
Drayton High Rd, Drayton

PRESENT

Mr G Everett – Chairman
Mr K Blaxter Mr A Crotch Mr K Smith Mr L Wilkinson
Mr J Hall – Parish Clerk

IN ATTENDANCE

One member of general public

66. Absence and Apologies for Absence

Apologises received and accepted from Cllrs K Morgan and W Morgan.

67. Declarations of Interest

Nothing further was declared beyond those interests already included on the register of member's interests.

68. Public Participation

Representations were received in respect of the lack of progress made in implementing policies within the Neighbourhood Plan. Some delays relate to funding which will be received from future housing developments in the Parish. The Parish Council is in the process of forming a priority and action plan and the implementation plan within the Neighbourhood Plan would be included within the discussions. It was pleasing to note that progress had been made on Green infrastructure issues with meetings being held recently with Broadland District Council.

69. Budget Comparison

The details of expenditure and income for the first quarter of the year had been circulated prior to the meeting. It was noted that insurance costs were over budget but this solely down to the unforeseen increase of Insurance Premium Tax which had risen in the Chancellor's budget. Play Area repairs was already over £700 over budget. This was due to work being carried out in the previous financial year being paid in the current financial year. It was pleasing to note that Income from Pavilion Hire at KGV was over budget. This was due to the Partea Hut (pop up tea room) continuing to operate from the Pavilion on a Wednesday morning. Partea Hut's move to nearby Carrowbreck House has fallen through.

70. Local Council Risk System (LCRS) Action Plans

The action plan had been circulated prior to the meeting and was approved. The Chairman and Clerk duly signed the plan.

71. Internal Auditor's Report and Consideration of Recommendations

The internal audit was completed on 25th May 2017. The report was received and it was noted that the two recommendations contained within the report had already been implemented.

72. NP Law Subscription Service

RESOLVED to join the subscription service for 12 months for a fee of £400.

73. Formation of Priorities & Action Plan Working Group

RESOLVED that members of the group shall be Cllrs Crotch, Blaxter, Everett, K Morgan, Smith and Wilson.

74. Meeting Date Staffing Sub Committee

RESOLVED to meet on 17th August 2017 at 7pm.

75. Next Meeting Date

The next committee meeting would be on Thursday 19th October 2017 at 7pm.

Meeting ended 8.25pm