

## DRAYTON PARISH COUNCIL

Minutes of the meeting of Drayton Parish Council held on Thursday 6<sup>th</sup> July 2017 at 7pm in The Pavilion, King George Fifth Playing Field (KGV) Drayton High Rd, Drayton

### **PRESENT**

Mr G Everett – Chairman

Mr J Anderson Mr A Crotch Mr C Brown Mr Ray-Mortlock

Mr K Morgan Mr W Morgan Mr K Smith Mr L Wilkinson

Mr J Hall – Parish Clerk

### **IN ATTENDANCE**

8 members of the general public

Cllr Foulger – Broadland District Councillor Drayton South

#### **53. Absence and Apologies for Absence**

1. Cllrs Binns, Blaxter & Mack. – apologies received and accepted.

#### **54. Declarations of Interest**

2. Cllr Everett reminded the meeting that he was also a Parish Councillor for Hellesdon and as such he would defer the chairmanship of agenda item 10.5 to the vice chairman.

#### **55. Co option of Member**

3. **RESOLVED** to co opt Karen Wilson on to the Parish Council to fill current vacancy. In line with the co option policy, Cllr Wilson would be able to take part in any discussion but would not be able to vote until the next Parish Council meeting.

#### **56. Minutes of Meetings held 25<sup>th</sup> May 2017 1<sup>st</sup> & 12<sup>th</sup> June 2017**

4. The minutes having been previously circulated were signed as a true and accurate record by the Chairman.

#### **57. Public Participation**

5. Representations were received in respect of several highway issues including:
  - Overgrown verge at bottom of School Road opposite Manor Farm Close
  - Overhanging tree at bus stop at bottom of School Road
  - Tree near to Lloyds Pharmacy with damaged limb.In addition, comments were received in respect of planning application 20170976 as it was felt the signage was out of character with the street scene.

**58. Reports**

**5. County Councillor**

Cllr Adams gave his apologies. No report.

**District Councillor (Drayton South)**

Cllr Foulger had provided a written report circulated to members prior to the meeting. (copy attached to the end of these minutes) and also advised:

- Planning Enforcement: The owners of Drayton Hall had now been contacted concerning the tree work that had taken place.
- Hellesdon Leather breach of planning regulations case has been adjourned by the Court until October 2017.

**District Councillor (Drayton North)**

Cllr Ray-Mortlock gave a verbal report.

- Following the exhibition on 13<sup>th</sup> June concerning the Manor Park Development discussions has been ongoing with planning officers concerning the new drainage proposals for the site. These will be dealt with once the application for reserved matters comes forward. This application will be heard by the planning committee. The S106 agreements concerning this development have still not been agreed.

**Police**

PC Hudson gave his apologies. The community newsletter from PC Mason had been circulated prior to the meeting. Crime figures noted.

**6.2 Police Priority Setting Meeting 13 July 2017.**

Cllr K Morgan maybe able to attend. It was agreed that parking enforcement issues and dangerous parking, especially around schools should be a priority for the policing community.

**59. Report from the Clerk**

7. The Clerk had prior to the meeting circulated a written report. A copy of the schedule of meetings will be emailed to all councillors tomorrow morning.

**7.28pm Cllr Ray-Mortlock leaves meeting.**

**60. Planning**

8.1 20170889 – 16 Station Road. Demolition of Existing Bungalow and Erection of Replacement Chalet Bungalow and Shed and Associated Works.

20170920 – 171 Drayton High Road. Variation of Condition 2 of Planning Permission

20170297 – Revised Roof Design.

20170951 – 11 Drayton Grove. Proposed Single Storey Rear Extension.

20171076 – 11 Station Rd. Detached Bungalow.

**RESOLVED** to support above applications.

20170976 – Drayton Stores, Drayton Post Office 4 Fakenham Rd. 2 No. Internally Illuminated Fascia Signs & 1 No. Internally Illuminated Projecting Sign

**RESOLVED** to object to the application as it was felt that the signage is too large and is out of character with the street scene.

8.2 Consideration of Planning Applications following discussions with BDC Monitoring Officer and Head of Planning. Cllr Everett had held discussions. Whilst members were free to discuss planning applications with the neighbours affected it was advised that this is not best practice. It was felt that a discussion with the planning officer may be more appropriate. It should also be noted that the applicant should be spoken to as well. A review of the effectiveness of the new arrangements concerning consideration of planning applications, adopted by the Parish Council, would be made after 6 months had passed.

## 61. Finance

9.1 Bank Reconciliations. The Chairman confirmed the bank reconciliations to 13 June 2017.

9.2 Verification of Voucher Process & Approval of Accounts. Signatories confirmed the check and verification. Voucher receipts 12 to 21 and voucher payments 79 to 118. **RESOLVED** to accept income of £2,256.44 and expenditure of £17,411.52

## 62. General Matters

10.1 Uncirculated Correspondence. The list was noted.

10.2 Special Motion to the Council. **RESOLVED** to overturn decision made by Environment & Highways committee on 25<sup>th</sup> May 2017 to remove a tree at the request of a parishioner. The request will be reconsidered once the committee has completed the Tree Management Policy currently being prepared for adoption.

10.3 3G Working Group committee meeting 29 June 2017. Notes of the meeting had been circulated prior to the meeting. There were no recommendations at this stage. It was noted that a request has been made to Drayton Youth to provide some data before the group meets again. The outcomes of the management arrangement had overall been positive.

10.4 Terms of reference for new committees. **RESOLVED** to adopted the new terms of reference.

10.5 Hellesdon Parish Council Neighbourhood Plan. The vice chairman Cllr W Morgan chaired this item. The document was noted.

## 63. Environment & Highways

11.1 Committee meeting held 25 May 2017. The meeting was noted and the minutes were agreed by those committee members present and duly signed by the committee chairman as an accurate record.

11.2 Recommendations arising from committee meeting held 25 May 2017.

**RESOLVED** to accept recommendation to ratify expenditure from earmarked reserve fund Contingency Tree Work to meet costs, beyond the budget figure of £3250, of maintenance and further survey work to a maximum of £3,539.

11.3 Resident's Competition following consultation with Drayton Junior School. The school had provided a number of suggestions which could be considered for future years. **RESOLVED** to hold a Christmas lights competition on the same guidelines as last year. Taverham Nursery Centre had already agreed to generously sponsor the competition.

**64. Exchange of Information**

10. Members advised:

- Drayton Fete will be taking place on 16<sup>th</sup> July 2017 at Longdale from 11.am to 4pm. There will also be an opportunity to purchase raffle tickets at Tesco prior to the event.

**65. Date of Next Meeting**

11. The next scheduled full parish council meeting is due on **Thursday 3<sup>rd</sup> August 2017** at 7pm at KGV Pavilion.

**Meeting closed 8.05pm**

**DRAYTON PARISH COUNCIL 06 JULY 2017**

1. Planning application 20170920 171 Drayton High Road variation of Condition 2 of permission 20170297 revised roof design no problems. Having discussed application 20170889 demolition of existing bungalow and replacement by chalet bungalow at 16 Station Road with the Area Planning Manager no problems in planning terms were apparent. Application 20170976 Signs at Drayton Stores was found to be acceptable subject to some minor changes in size. Application 20171076 11 Station Road erection of detached bungalow is considered acceptable although rather uninspired in design. It replaces a previous application for a house on the site which was withdrawn. I will also report on application 20170951 11 Drayton Grove Rear Extension.
2. It is anticipated that application 20170196 Former David Rice Site will be considered by BDC Planning Committee at the August meeting as a number of issues remain to be resolved.
3. Any other issues will be reported on the night.

**Roger Foulger**  
**Broadland District Councillor, Drayton South**  
**04 July 2017**