

DRAYTON PARISH COUNCIL

Minutes of the meeting of Drayton Parish Council held on Thursday 5th November 2015 at 7pm in The Pavilion, King George Fifth Playing Field (KGV) Drayton High Rd, Drayton

PRESENT

Mr G Everett – Chairman

Mr J Anderson Mr C Binns Mr C Brown Mrs B Gibson Mr D Mack Mr K Morgan

Mr W Morgan Mr V Ray-Mortlock Mr L Wilkinson

Mr J Hall – Parish Clerk

IN ATTENDANCE

Cllr T Adams (Norfolk County Councillor Drayton & Horsford)

PC Hudson

PSCO Rolfe

Ross Ingham & Kate Pinnock (Ingham Pinnock Associates)

5 Members of the general public

1. Absence and Apologies for Absence

Cllr Stanger – apologies received and accepted.

2. Declarations of Interest

Cllr Everett. Non pecuniary interest. All matters relating to Broadland District Council.
Broadland District Councillor – Reepham Ward

Cllr Ray-Mortlock. Non pecuniary interest. All matters relating to Broadland District Council.

Broadland District Councillor – Drayton North Ward

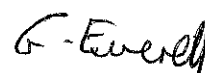
3. Minutes of meeting held 1 October 2015

The minutes having been previously circulated were signed as a true and accurate record by the Chairman.

4. Public Participation

Representations were made in respect of:

- parking on the highway on Drayton High Road (cul de sac numbers 21 to 41). Advice will be sought to establish if permit parking is feasible.
- Neighbourhood Plan. It was hoped the Council would fully embrace the plan given the level of work it had taken to achieve.



5. Reports

County Councillor

Cllr Adams provided a verbal report.

- Site visit undertaken with clerk and highways engineer. It had been agreed to extend Zig Zag lines outside Drayton Infant School on School Road in the new financial year. Whilst highways were sympathetic to the parking issues in the cul de sac off Drayton High Road the engineer did not feel double yellow lines were appropriate in that location.

District Councillor (Drayton South)

- Cllr Foulger was on holiday but had produced a written report.

District Councillor (Drayton North)

Cllr Ray-Mortlock gave a verbal report.

- James Morrision a Drayton resident had been awarded the “Young Person of the Year” accolade at the Broadland Community at Heart Awards held in The Space at Sprowston.

6. Report from the Clerk

The clerk had previously circulated a written report and in addition advised:

- The Remembrance Day service at St Margaret’s is at 10.30am on Sunday 8 November with the wreath laying ceremony at 10.25am at the war memorial in the churchyard.
- Advice had been received from Drayton Cricket Club that their bid for grant funding from Sport England was unsuccessful. The funding from Sport England was 4 times over subscribed. The club would meet with the Norfolk Cricket Board Development Officer to discuss the way forward.

7. General Matters

7.1 Neighbourhood Plan. Meeting held on 19 October 2015 noted.

7.2 Neighbourhood Plan. **RESOLVED** to submit the draft Drayton Neighbourhood Plan and accompanying documents to Broadland District Council in their current form subject to Natural England reviewing the Habitats Regulations Screening report and confirming that a full Habitats Regulations Assessment is not required.

7.3 Neighbourhood Planning Forum. It was thought unlikely that the forum would need to meet again and the need for the forum’s existence was questioned. **RESOLVED** to move on to next item of business.

7.4 **RESOLVED** to co opt Kevin Blaxter on to the Parish Council. The necessary documentation and declaration would be undertaken at the January 2016 meeting.

7.5 Broadland Top Dog Initiative. **RESOLVED** to participate in the initiative with the sign up point for residents being the pavilion at Longdale.

7.6 BDC Annual Town & Parish meeting to be held 12 November 2015. **RESOLVED** that Cllrs Gibson and Stanger to attend with the Clerk. Cllr Everett will attend if Cllr Stanger is unavailable.



7.7 Meeting dates for Committee Budgets and Full Council meeting to civic year end.

RESOLVED to meet at the following times and dates

19 November 6.30pm	Highways
19 November 7.30pm	Staffing
26 November 6.30pm	E & A
26 November 7.30pm	Communications
3 December 7pm	Playing Fields
10 December 7pm	Finance and Admin
7 January 2016 7pm	Full Parish Council
4 February 2016 7pm	Full Parish Council
3 March 2016 7pm	Full Parish Council
7 April 2016 7pm	Full Parish Council

7.8 Uncirculated correspondence. The list was noted.

8. Finance

8.1 Bank Reconciliation. The Chairman confirmed the bank reconciliation to 14 October 2015.

8.2 Approval of Accounts. Voucher receipts 99 to 145 and voucher payments 202 to 253.

RESOLVED to accept income of £67,496.32 and expenditure of £12,149.46 with petty cash payments of £65.60

8.3 External Auditor. The certification and report for 2014/15 was noted.

8.4 Committee meeting held 22 October 2015 noted. The minutes having previously been circulated were agreed by those committee members present and sign by the committee chairman as a true and accurate record.

8.5 New Home Bonus & Community Infrastructure Levy funds.

RESOLVED to utilise funds totalling £4,593.34 to help meet overspend in the preparation of the Neighbourhood Plan.

9. Planning

Nothing for meeting

Cllr Wilkinson updated the council on his recent meeting as representative of the Norwich Airport Consultative Committee. The flying of drones near the airport was causing concern and advice would be issued by Norwich Airport in due course. Night flying outside of the permitted hours had increased over the last quarter. Helicopter noise had reduced and was no longer causing the level of complaints as previously.

10. Playing Fields

10.1 Committee meeting held 24 September 2015 noted. The minutes having previously been circulated were agreed by those committee members present and sign by the committee chairman as a true and accurate record.

10.2 Payments to Charities. **RESOLVED** for the clerk to receive instruction from the chairman of Drayton Fete committee to make donations to East Anglian Air Ambulance & Royal British Legion not exceeding £300 in total.

10.3 Florence Carter Memorial Park. **RESOLVED** to accept quote from Fenland Leisure to repair roundabout play equipment at a cost of £877.68.

10.4 Longdale floodlighting of 3G surface. Two floodlights have failed and quotes had been received for replacing the lamps and also for changing the lighting to LED. Much discussion took place on the various merits of each proposal. **RESOLVED** to replace broken lamps on a like for like basis and for a capital fund to be established to change all lights to LEDs.

10.5 Closing times for barriers at KGV and Longdale

RESOLVED to close barriers from 1 April to 30 September at 10pm and at 8.30pm from 1 October to 31 March.

11. Communications

11.1 Committee meeting held 8 October 2015 noted. The minutes having previously been circulated were agreed by those committee members present and sign by the committee chairman as a true and accurate record.

11.2 Future of Drayton Chronicle. A written report had been circulated to members prior to the meeting. Much discussion took place. It was acknowledged that The Chronicle was a good publication but was both costly and time consuming to produce. The production work was entirely reliant on volunteers and since the resignation of a councillor earlier this year no further work had been undertaken on producing a winter edition. **RESOLVED** to purchase a page in Just Drayton & Taverham to ask residents for their views on how they would like Parish Council news communicated to them. If necessary a working group could meet to re-establish production of a paper based publication. Proposed members of the working group to be Cllrs Anderson, Everett, Binns, Stanger and W Morgan.

12. Staffing

12.1 Committee meeting held 24 September 2015 noted. The minutes having previously been circulated were agreed by those committee members present and sign by the committee chairman as a true and accurate record.

13. Exchange of Information

Cllr Ray-Mortlock could arrange a Christmas meal at Stower Grange. Details will be forward to members via the Clerk.

The post box at Cator Rd had disappeared since it was removed due to an accident. The Clerk advised he had already spoken to Royal Mail who advised the box will return but at the time of the enquiry no date was forth coming as to when.

14. Date of next meeting

It was agreed that the next meeting of the parish council would be held on **Thursday 7th January 2016** at 7pm.

Meeting closed 9.31pm

