

DRAYTON PARISH COUNCIL

Minutes of the meeting of Drayton Parish Council held on Thursday 4th February 2016 at 7pm in The Pavilion, King George Fifth Playing Field (KGV) Drayton High Rd, Drayton

PRESENT

Mr G Everett – Chairman

Mr J Anderson Mr C Binns Mr K Blaxter Mr C Brown Mr D Mack Mr K Morgan

Mr W Morgan Mr V Ray-Mortlock Mr P Stanger Mr L Wilkinson

Mr J Hall – Parish Clerk

IN ATTENDANCE

Cllr T Adams (Norfolk County Councillor Drayton & Horsford)

Cllr R Foulger (Broadland District Council – Drayton South)

PC Hudson

Kevin Blaxter signed his Declaration of Office following his co-option on to the Parish Council at the November meeting.

1. Absence and Apologies for Absence

Cllr Gibson – apologies received and accepted.

2. Declarations of Interest

Nothing further was declared beyond those interests already included on the register of member's interests.

3. Minutes of meetings 7 January 2016

The minutes having been previously circulated were signed as a true and accurate record by the Chairman after agreement to insert the following line under item 12.3

RESOLVED not to make any payments to Thorpe Marriott Village Hall & Drayton Village Hall owing to donations received from the Parish Council in past financial years.

4. Public Participation

None.



5. Reports

County Councillor

Cllr Adams provided a verbal report and advised:

- The start of works to the construction of the NDR has involved some road closures and the introduction of temporary 30mph speed limits.
- A working group has been formed to establish the viability of the missing link of the NDR to the A47.
- The water leak in the Red Lion Public House car park had been investigated by Anglian Water and NCC Highways. It has been established this is not coming from the mains or drainage systems and is likely to be arising from a natural source.

Concerns were raised at the amount of litter on the Reepham Road, some of which seem to materialise from refuse lorries not having their loads secured. It was noted that the responsibility for litter was delegated to the District Council.

District Councillor (Drayton South)

Cllr Foulger had provided a written report circulated to members prior to the meeting and also advised:

- Planning officers had concerns with applications at 52 George Drive and 1 Bellomonte Crescent.
- Attendance at SNAP meeting held on 20 January 2016. The meeting report no new issues for the parish and that Halloween/Bonfire Night/ New Year had all passed without any incident. This was attributed to good local policing practices.
- Next SNAP meeting is on 11 May 2016 at Thorpe Marriott Village Hall. 7pm start.
- The Policing precept increase had yet to be approved for the next financial year.
- An update was also provided on some outstanding planning enforcement issues.

District Councillor (Drayton North)


Cllr Ray-Mortlock gave a verbal report and advised:

- Harry Cator (1894 – 1966) who was awarded the Victoria Cross for his bravery in WW1 is to have a memorial erected in Drayton, his home parish. The memorial will be erected next year and suitable locations are being considered.

Police PC Hudson

PC Hudson gave a verbal report and advised:

- Crime figures were not available prior to the meeting due to a continued illness in the administration department.
- January 2016 had 8 reported crimes in the parish down 5 from the previous period last year.
- A closed meeting with the relevant parties will take place on 8 February at Drayton Infant School concerning traffic and parking issues on School Road.



6. Report from the Clerk

The Clerk had prior to the meeting circulated a written report and in addition advised:

- The repairs to the floodlights at Longdale were still ongoing. The contractors TT Jones are due to return to the site on Friday. Cllrs Mack & Brown were thanked for all their help in trying to resolve the issue.
- On 5 March 2016 there will be a Working Day at the Pond at the end of Suter Drive. The day has been organised by Matt Davies of Norwich Fringe Project and Broadland District Council. All are welcome to attend and assist.

7. General Matters

7.1 New standing committee to arrange and organise the Drayton Fete 2016. The Friends of Longdale was set up 6 years ago with assistance from the District Council to encourage local involvement in the area. The Drayton Fete had arisen from that group and some parish councillors had been involved in arranging and organising the annual fete. **RESOLVED** to keep the Fete committee as a separate group from the Parish Council. The next meeting of the committee will be on Tuesday 9th February 2016. All members are welcome to attend to assist in the preparation of the 2016 fete which is due to be held on 3rd July.

7.2 Possible event to celebrate HM Queen Elizabeth II's 90th Birthday on 12 June 2016. Events are being organised all over the country and the national initiative is to hold a street party. This was thought too problematical for Drayton. Instead a "picnic in the park" theme was suggested for the Florence Carter Memorial Park in School Road. More costings and details need to be obtained before a decision could be made. It was thought that maybe Drayton Junior School might wish to be involved in providing some music.

7.3 NDR Local Authority Forum 6.30pm on 17 March 2016 at County Hall Norwich. **RESOLVED** Cllrs Everett and Ray-Mortlock to attend. The Clerk will enquire if space allows Cllr Anderson to attend in addition.

7.4 Uncirculated correspondence. The list was noted.

8. Finance

8.1 Bank Reconciliations. The Chairman confirmed the bank reconciliations to 11 January 2016.

8.2 Approval of Accounts. Voucher receipts 201 to 208 and voucher payments 342 to 375. **RESOLVED** to accept income of £426.22 and expenditure of £11,331.89

9. Planning

20150087 – 39 Castle Rise. Sun Room to Rear.

20150000 – 35 School Road. Variation of Condition 2 of Planning Permission

20150741 4 Bedroom Detached Dwelling with Associated Garages & Landscaping

RESOLVED to support the above applications.

20152048 – 52 George Drive. Alteration to Existing Garage and Addition of New Porch. **RESOLVED** to object to the above application as the proposals would impact on the neighbouring property's outlook creating loss of light and unacceptable view due to the closeness of the extension.



10. Playing Fields

10.1 Committee meeting held 14 January 2016 noted. The minutes having previously been circulated were agreed by those committee members present and sign by the committee chairman as a true and accurate record, following an agreement to add the words 'at Longdale' to item 4.1

10.2 Request from Drayton Bowls Club to repair/resurface car park outside Bowls Pavilion at KGV Playing Fields. **RESOLVED** to undertake repairs in house by compacting a sub granular base.

11. Communications

11.1 Committee meeting held 21 January 2016 noted. The minutes having previously been circulated were agreed by those committee members present and sign by the committee chairman as a true and accurate record.

12. Staffing

12.1 Committee meeting held 21 January 2016 noted. The minutes having previously been circulated were agreed by those committee members present and sign by the committee chairman as a true and accurate record.

12.2 **RESOLVED** to exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda item 12.3 because of the confidential nature of the business to be discussed.

13. Exchange of Information

Concerns were raised about:

- A tree on Carter Road had suffered severe damage and the main stem had snapped. The Clerk advised that Highways were aware and would be attending in the next few days to remove the debris. It was hoped in due course that Highways would replace the tree.
- More fly tipping had been reported in Green Lanes. Broadland District Council have been advised.
- Cllr Anderson advised that there was a vacancy on the committee of Thorpe Marriott Village Hall and nominations for any member interested could be received directly to him ahead of their AGM.

14. Date of next meeting

It was agreed that the next meeting of the Parish Council would be held on **Thursday 3rd March 2016** at 7pm.

9.03pm Cllr Anderson leaves meeting.

Meeting closed to press and public at 9.03pm and reconvened at 9.14pm after a short comfort break.



Confidential Item

12.3 Report on staffing issues. The Clerk updated members on a couple of staffing issues following advice received from the National Association of Local Councils (NALC)

Much discussion took place and it was **RESOLVED** to form a disciplinary panel consisting of Cllrs Everett, W Morgan and Stanger with an appeals panel consisting of Cllrs Binns, Blaxter and Wilkinson. Cllrs Everett and Wilkinson to chair the panels respectively.

9.46pm Cllr Ray-Mortlock leaves meeting

A further discussion took place concerning the new roles at Longdale. Advice from NALC was taken into consideration. **RESOLVED** to offer to divide the previously agreed staffing hours (37 weekly) between the two positions equally to 18 hours, with the one remaining hour to be flexible. Contract to be considered on an annualised hours basis for minimum hours September to May.

Meeting closed 10.12pm

