

DRAYTON PARISH COUNCIL

Minutes of the meeting of Drayton Parish Council held on Thursday 1st December 2016 at 7pm in The Pavilion, King George Fifth Playing Field (KGV) Drayton High Rd, Drayton

PRESENT

Mr G Everett – Chairman

Mr J Anderson Mr K Baxter Mr C Brown Mr A Crotch Mrs B Gibson

Mr K Morgan Mr V Ray-Mortlock Mr L Wilkinson

Mr J Hall – Parish Clerk

IN ATTENDANCE

Cllr R Foulger (Broadland District Council - Drayton South)
4 members of the general public

184. Absence and Apologies for Absence

1. Cllrs Binns, Mack & W Morgan – apologies received and accepted.
The Chairman advised that Cllr Peter Stanger had resigned from the Parish Council. The Parish Council noted and thanked Cllr Stanger for all his hard work during his period of service.

185. Declarations of Interest

2. Cllr Everett Agenda item 9.2 Non pecuniary interest. Cllr Everett is a member of Hellesdon Parish Council.

186. Minutes of Meeting Held 3 November 2016

3. The minutes having been previously circulated were signed as a true and accurate record by the Chairman following a minor amendment to minute number 163/9.4 to read 5 January 2017.

187. Public Participation

4. None.

189. Reports

5. County Councillor

No report.

District Councillor (Drayton South)

Cllr Foulger had provided a written report circulated to members prior to the meeting. (copy attached to the end of these minutes)

District Councillor (Drayton North)

Cllr Ray-Mortlock gave a verbal report and advised

- He was aware of concerns raised by the Drayton GP practice manager in relation to new housing proposed for Horsford. The practice covers three areas Drayton, Horsford and St Faiths and current appointment time lengths were likely to increase.
- The District Council had published the list of potential development sites which had arisen from the Call for Sites request. Whilst some might be considered he would personally raise strong opposition to any development of the site on Drayton Lane South.

Police

PC Hudson gave his apologies. Crime figures were circulated prior to the meeting. There had been four crimes reported in November 2016. PC Hudson had advised the clerk by email that one of the crimes reported was took place in Taverham so the total number should be three.

190. Report from the Clerk

6. The Clerk had prior to the meeting circulated a written report and in addition advised:

- Drayton Youth Football Club had now paid all outstanding invoices and had also paid one month in advance for the rent of the 3G facility.

191. Planning

7. Nothing for meeting

192. Finance

8.1 Bank Reconciliations. The Chairman confirmed the bank reconciliations to 8th November 2016.

8.2 Approval of Accounts. Voucher receipts 107 to 111 and voucher payments 284 to 314. **RESOLVED** to accept income of £726.16 and expenditure of £9,679.54 and petty cash payments of £10.21

8.3. Engagement of Parkinson Partnership to correct VAT Status. **RESOLVED** to appoint Parkinson Partnership at a cost of £400.

8.4 Output VAT adjustment. **RESOLVED** to issue invoices for long term hirers inclusive of VAT to the current financial year end.

8.5 Annual Return 2015/16. The receipt of the Annual Return 2015/16 from the external auditors was noted. No concerns had been raised by the external auditors.

193. General Matters

9.1 Uncirculated Correspondence. The list was noted.

9.2 Hellesdon's Neighbourhood Plan. The submission documents were noted and no comments were raised. **RESOLVED** to support the submission.

9.3 Strategy & Project Working Group Formation.

RESOLVED group members are Cllrs Blaxter, Binns, Crotch, Gibson and Everett.

9.4 Report from Friends of Longdale. Cllr Anderson the Chairman of the Friend's Group gave a verbal report and advised:

- The committee had a successful year and had raised £700 for the EACH charity and £200 for Drayton Junior School Swimming Pool fund.
- The next Drayton Fete will be held on 15th July 2017.
- The committee needs help and volunteers are welcome to attend meetings and get involved. At the next meeting the beneficiaries of the raised funds from next year's fete will be decided.

194. Environment & Highways

10.1 Committee meeting held 10 November 2016 was noted. The minutes having been previously circulated were agreed by those committee members present.

195. Staffing

11.1 Committee meeting held 10 November 2016 was noted. The minutes having been previously circulated were agreed by those committee members present.

196. Playing Fields

12.1 Committee meeting held 24 November 2016 was noted. The minutes having been previously circulated were agreed by those committee members present.

A query was raised concerning a discussion that was held at the committee meeting in relation to lighting a path at KGV. It was acknowledged that the proposal had fallen outside of standing order 9 and as a result the motion would be considered at the Finance & General Purposes committee instead on 15 December 2016.

12.2 Committee vacancy. Cllrs Crotch & Gibson were voted on to the committee.

197. Exchange of Information

13. Members advised:

- Arrangements were in hand to judge the Festive Lights competition. The Chairman had provided details to members of roads to be considered.

198. Date of Next Meeting

14. The next scheduled full parish council meeting is due on **Thursday January 5th 2017** at 7pm at KGV Pavilion.

199. 15. RESOLVED to exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda items 16 to 18 because of the confidential nature of the business to be discussed.

Meeting closed to Press and Public at 8.30pm

Confidential Items

200. Response to letter from Leader of Norfolk County Council

16. It was agreed to accept the advice of the Leader and to contact the individual directly.

201. Response to letter from Chief Executive of Broadland District Council

17. **RESOLVED** to take no further action.

202. Response to letter from Monitoring Officer of Broadland District Council

18. **RESOLVED** to take no further action.

Meeting closed 8.47pm

G. Everett

DRAYTON PARISH COUNCIL 01 DECEMBER 2016

1. I have spoken to the Case Officers at BDC regarding applications 20161832 Firbanks, 35 School Road and 20161909 71 Fakenham Road and in both cases there are no issues in planning terms and I am content they should both be determined under delegated powers,
2. An appeal has been lodged against BDC decision to refuse application 20160956 41 Delane Road proposed garage and carport at front. The appeal start date was 24 November 2016.
3. The proposed Devolution agreement involving Norfolk and Suffolk will not now be implemented.

Roger Foulger
Broadland District Councillor, Drayton South
30 November 2016