

DRAYTON PARISH COUNCIL

Notice of Meeting and Summons to attend

**There will be a meeting of the Staffing Committee
of Drayton Parish Council on
Thursday 14th January 2016 at 7.30 pm in
The Pavilion at the King George Fifth Playing Field, Drayton High Road,
Drayton NR8 6AW**

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording

AGENDA

1. To receive and accept any apologies for absence
2. To receive Members' declarations of interest in agenda items
3. To adjourn the meeting to allow Members of the Public to speak in accordance with standing order 3 (e)
4. To agree job description for new role at Longdale
5. To agree for new job at Longdale:
 - Type of contract
 - Number of hours
 - Sickness absence payments clause
6. To agree job advertisements for new role at Longdale
7. To exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda item 8 because of the confidential nature of the business to be discussed. Any such discussion to take place after agenda item 10.
8. To receive update on staff contracts to include auto enrolment of pension scheme.
9. Exchange of information.
10. To consider the date of the next meeting.

Signed:

Jonathan Hall
Clerk to Drayton Parish Council

8 January 2016