

DRAYTON PARISH COUNCIL

To Parish Councillors: you are summonsed to attend the meeting below.

There will be a meeting of Drayton Parish Council on Thursday 2nd June 2016 at 7.00 pm in The Pavilion at the King George Fifth Playing Field, Drayton High Road, Drayton NR8 6AW

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

AGENDA

1. Apologies and acceptance for absence.
2. Members' declarations of interest and requests for dispensations.
3. To receive approval of minutes of the meetings held on 5 May 2016.
4. To adjourn the meeting to allow Members of the Public to speak in accordance with standing order 3 (e)
5. To receive reports from:
 - The County Councillor
 - The District Councillors
 - The Police
6. Report from the Clerk.
- 7. Planning**
 - 7.1 – To consider planning applications:
20160815 – 7 Bellomonte Crescent. Single Storey Side Extension, Extended Dormer Window to Side, Extension to Front of Garage Extension.
20160824 – 95 Drayton High Road. Single Storey Rear Extension & Loft Conversion including Alterations to Front Dormers (Revised Proposal)
- 8. Finance**
 - 8.1 To receive and approve bank reconciliation.
 - 8.2 To receive and approve accounts.
 - 8.3 To approve the budget out turn & receipt figure for 2015/16.
 - 8.4 To approve Annual Governance Statement in the 2015/16 Annual Return
 - 8.5 To approve the 2015-16 Annual Return, including the statement of accounts.
 - 8.6 To agree Insurance Schedule for the coming year.
- 9. General Matters**
 - 9.1 To note list of uncirculated correspondence items – list supplied.
 - 9.2 To consider nominations for BDC Enhancement Awards
 - 9.3 To consider costings of celebratory tea at Drayton Fete on 11 June 2016 following grant award from Broadland District Council.
- 10. Environment & Highways**
 - 10.1 To consider letter from the Chairman of Drayton Village Hall concerning lack of car parking in the centre of Drayton.
 - 10.2 To note committee meeting held 28 April 2016 and to agree the minutes by those committee members present.
- 11. Staffing**
 - 11.1 To exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960 during discussion of agenda item 12.1 because of the confidential nature of the business to be discussed. Any such discussion to take place after agenda item 14.
 - 11.2 To receive a verbal update from the chairman of the disciplinary / grievance panel.
 - 11.3 To ratify decision to appoint HR adviser for appeal hearings following advice from NALC.
- 12. Exchange of Information**
13. To confirm the date of the next meeting as **Thursday 7th July 2016 at 7.00pm.**

Signed:

Jonathan Hall - Clerk to the Council

26 May 2016